

SIGHCI 2008 Executive Meeting Minutes
Taken by Eleanor Loiacono, SIGHCI Chair
December 13, 2008, Saturday, at 6:30-7:30 pm in Concorde la Fayette

In attendance: Soussan Djamasbi, Xiaowen Fang, Eleanor Loiacono, Robin Poston, and Ping Zhang.

Meeting commenced: 6:30 p.m.

1. Discussions followed regarding the 2009 Annual Election for Chair-Elect (2-3 minutes). The schedule of events was reviewed and possible nominees discussed.
Schedule:
 - Chair appoints nominating committee by 12/15/07.
 - Nominating committee requests petitions for candidates by 2/1/08. All petitions are due to the Secretary by 2/15/08.
 - Nominating committee completes slate of consenting candidate(s) by 3/1/08.
 - Past Chair emails ballot of candidates (both nominated and petitioned) to SIGHCI members by 3/15/08.
 - AIS sets up electronic ballot for SIGHCI election by 3/15/08.
 - Past Chair completes election by 4/1/08.
2. Chair noted that all current officers will serve until June, 2009 and so members should be thinking of potential nominees for the upcoming terms.
3. A report was given regarding the pre-ICIS HCI/MIS Workshop. Eleanor Loiacono, 2008 Workshop Co-Chairs indicated that the workshop was a success. She pointed out that the HCI/MIS Workshop 2009 in Phoenix, Arizona would follow the same format. A 1 day workshop with presentations & posters. It was suggested and discussed that a panel, rather than a keynote speaker may be the way to go.
4. Chair announced that a 4th Chair nominee was needed for AMCIS 2009 in San Francisco, California. Currently, the co-chairs were Peter Tarasewich, Dezhu Wu, & Hong Sheng, AMCIS'08 Conference Planning Chairs. Robin Poston agreed to be the 4th co-chair.
5. Chair noted that PACIS 2009 would be held in Hyderabad, India and the HCI track would be handled by Hock Hai Teo & Wayne Huang.
6. Chair noted that HICSS 2009 would be held in Waikoloa, Big Island, Hawaii, and the HCI track would be handled by Joe Valacich, John Wells & Ryan Wright, HICSS'08 Conference Planning Chairs.
7. Chair noted that ECIS 2008 would be held in Verona, Italy. There would be no specific HCI tracks.

8. Chair noted that a new Vice Chair for Membership would be needed. Soussan Djamasbi accepted the nomination to serve.
9. Chair noted that the financial report would not be ready to report until after ICIS and AIS could send numbers to the group.
10. Robin Poston, Vice Chair for Sponsorship reported the success of the 2008 sponsorship commitments for the pre-ICIS SIGHCI workshop. It was indicated that the 2009 sponsorship plan for the pre-ICIS SIGHCI workshop 2009 in Phoenix was not projected to be as expensive as Paris.
11. Chair announced that Greg Moody agreed to replace the outgoing Newsletter Editor, Lina (Na) Li, Newsletter Editor.
12. Chair noted that the website was experiencing difficulties and that she would be speaking with Peter Tinsley from AIS regarding the problem. She also noted that Veena Parboteeah, outgoing Webmaster, would be replaced by Jonathan Frank.
13. A discussion on possible manuscript submission software programs was conducted. Ping Zhang described the manuscript submission software which would be used for the new THCI journal. The Chair indicated that she would discuss the possible use of Manuscript One while meeting with Peter Tinsley.
14. Ping Zhang gave an update on THCI. She invited officers to attend an editor meeting for the journal that would be held later on at ICIS.

Meeting ended: 7:15 p.m.