

Agenda for SIGHCI Annual Business Meeting **Friday, August 15, 2008 at 6:30 pm, Conference Room C, Toronto, Canada**

Meeting minutes were taken by Chuck Kacmar, Secretary/Treasurer of SIGHCI and reviewed by the SIGHCI chair, Eleanor Loiacono, prior to dissemination.

SIGHCI is the Special Interest Group (SIG) on Human-Computer Interaction (HCI) within the Association for Information Systems (AIS). See AIS website at: <http://home.aisnet.org/>

The meeting commenced about 6:30pm.

Eleanor Loiacono, 2008-2009 Chair of SIGHCI, welcomed everyone to the meeting. Approximately 19 people were in attendance.

1. Welcome and SIGHCI updates

- (a) Thank you for service:
 - o Weiyin Hong, Chair 2007-2008, currently Past Chair 2008-2009
- (b) Welcome new officers:
 - o Khawaja Saeed, Chair-elect 2008-2009

Janet Marsden was introduced; Janet will serve as the managing editor for the new Association for Information Systems (AIS) Transactions on Human-Computer Interaction journal (THCI).

There were a few questions from the attendees about the format and submission requirements for manuscripts. Janet and Khawaja Saeed directed attendees to Page 2 of the current SIGHCI newsletter where such details about THCI are provided. Other questions were held for Ping Zhang (see later minutes).

Eleanor Loiacono reported on the following items via a slide presentation:

2. Pre-ICIS HCI Workshop

- (a) 2007 Summary/report by workshop chairs: Weiyin Hong & Eleanor Loiacono.
- (b) 2007 Summary/report by program chairs: Paul Lowry, Khawaja Saeed, and Susan Wiedenbeck.
- (c) 2008 Call for paper: Weiyin Hong & Eleanor Loiacono.
- (d) 2008 Summary/report by program chairs: Khawaja Saeed, Hock Chuan Chan, & Xiaowen Fang.

3. PACIS HCI Track 2008: Ping Zhang and Fiona Nah

- (a) 2009 Call for paper.

4. ECIS HCI Track 2008: Matt Scott McCoy & Andrea Everard

- (a) 2009—no track.

5. AMCIS HCI Track 2008: Matt Germonprez, Traci Hess, Chuck Kacmar, & Peter Tarasewich

6. AMCIS HCI Track 2009: Peter Tarasewich, Dezhu Wu, & Sheng—Welcome new track chairs.

7. HICSS-41 2008 HCI minitrack: John Wells and Joe Valacich

- (a) HICSS-42 2009 minitrack—Joe Valacich, John Wells, & Ryan Wright
- 8. ICIS HCI Track 2007: Mun Yi & Ji-Ye Mao
 - (a) ICIS HCI Track 2008: Jonathan Grudin & Noam Tractinsky.
- 9. HCII 2009: Fiona Nah & Xiaowen Fang
- 10. Special Issues
 - (a) JAIS special issue (Pre-ICIS HCI Workshop 2006, ICIS 2006, and HICSS-40 2007): Guest editors are Ping Zhang and Bernard Tan. Published JAIS Volume 9, Issue 1, June 2008.
 - (b) ISJ special issue (AMCIS 2006, ECIS 2006, and PACIS 2006): Guest editors are Matt Germonprez, Traci Hess, and Nancy Russo. Publish in 2008/2009.
 - (c) DATABASE special issue (AMCIS 2007 and PACIS2007): Guest editors are Matt Germonprez, Traci Hess, Chuck Kacmar, and Gabe Lee. Published 2008.
 - (d) IJHCI special issue (HCII'07): Guest editors are Fiona Nah, Xiaowen Fang, Traci Hess, and Weiyin Hong. In progress, publication soon.
 - (e) JAIS special issue (Pre-ICIS HCI/MIS Workshop 2007, ICIS 2007, and HICSS-41 2008): Guest editors are Izak Benbasat and Viswanath Venkatesh. In progress.
 - (f) IJHCS special issue (AMCIS 2008, ECIS 2008, and PACIS 2008): Guest editors are Matt Germonprez, Chuck Kacmar, and Gabe Lee. In progress.

Fred Davis suggested that best paper awards and fast-track papers for special issues not be available to track, mini-track, or conference coordinators/chairs. There also should be discussion whether such awards should be available to SIGHCI officers. It was suggested that a committee be formed to consider these issues, set policies, and once decided, made clear to all submitters and participants within the SIGHCI tracks/mini-tracks for the above conferences and special issues.

- 11. New Journal: AIS Transactions on Human-Computer Interaction (THCI): Editors in Chief: Dennis Galletta & Ping Zhang, Inaugural Issue: July 2009

Ping Zhang provided a description of the new journal and how the journal might be integrated into the special issue series. Several members of the audience contributed comments about the visibility and importance of the past and current special issues, and encouraged the continuation of these issues along with the addition of THCI.

Attendees brought up the topic of acceptance/rejection rates for THCI. Fred Davis referred attendees to comments made by Detmar Straub during the "Meet the Editors" session at the conference (AMCIS 2008). Detmar emphasized a focus on publishing high quality work versus focusing on rejection rates.

Fred Davis pointed out that THCI will have a two-tier management structure – there is no AE level. This has the potential of providing faster turnaround time for submitted manuscripts and reducing the number of editors authors must appease.

- 12. New Edition of Newsletter (Vol. 7, No. 1, Jul. 2008): Lina Li (
- 13. Membership report: Susan Lippert (current status)
- 14. SIGHCI listserv: Ping Zhang
- 15. SIGHCI Webmaster: Veena
- 16. Sponsorship report: Robin Poston

17. Financial budget report: Chuck Kacmar

Eleanor and Chuck indicated that the current budget surplus will be greatly impacted by the cost of events associated with the Pre-ICIS 2008 Workshop in Paris. It also was noted that the SIGHCI budget will be used to support THCI. Therefore, ongoing and new sponsors of SIGHCI are greatly needed. Any donation amount from individuals and/or institutions are important and would be appreciated.

18. Reports or announcements by Research & Teaching Resource Chairs, etc.

No new reports or announcements given.

19. SIGHCI Policies Visit: Ensure that everyone knows the SIG policies and that the policies are clear and easy to understand.

Eleanor reviewed current policies regarding 1) submissions by workshop, track, and program chairs to their own workshop or track; 2) submissions by special issue guest editors to a special issue; and 3) best paper award winners for Pre-ICIS Workshop.

20. Suggestions and comments from members?

Fred Davis asked attendees to provide input and suggestions regarding mailing and distribution lists to announce and advertise THCI.

Matt Germonprez indicated that AMCIS 2009 mini-track proposals are due very soon. Anyone wanting to submit a mini-track proposal should be aware of the short deadline and upcoming due date. Additional details can be obtained from the AMCIS 2009 website (<http://amcis2009.aisnet.org/>) or by writing directly to the AMCIS 2009 program chairs: Kenneth E. Kendall and Upkar Varshney (<mailto:ken@thekendalls.org>, uvarshney@gsu.edu).

The meeting was adjourned about 7:20pm.

SIGHCI Officers Meeting

A brief officers meeting followed the Business Meeting. The discussion focused on THCI, current and future special issues. It was decided that SIGHCI will continue to pursue at least two special issues each year, with three conferences feeding papers into each special issue per the following suggestion:

*special issue #1: ICIS, pre-ICIS SIGHCI Workshop, HICSS
special issue #2: AMCIS, ECIS, PACIS*

It also was decided that should multiple special issues be available at the time of paper processing, authors should be allowed to choose which journal/special issue they would prefer their paper be considered.